



Board of Deferred Compensation Administration

Special Meeting Agenda

September 29, 2022

10:00 a.m.

In conformity with State of California Assembly Bill 361 and the Governor's Executive Order N-15-21 (issued September 20, 2021), which continues to remain in effect, and due to continued concerns over COVID-19, this meeting of the Board will be conducted via teleconference only. Members of the public desiring to speak on an agenda item should inform the Board Chairperson upon the Chairperson's request for public comment. Upon recognition by the Chairperson, speakers should identify themselves and limit comments to the specific agenda item. **Any person wishing to observe the Board meeting or address the Board in public comment must call (669) 900-6833, enter access code 856 0007 8251#, and then press # again. In order to make public comments, please press *6 to unmute and speak when prompted.**

Board of Deferred Compensation Administration

Thomas Moutes
Chair

Robert Schoonover
First Provisional Chair

Neil Guglielmo
Second Provisional Chair

Joshua Geller
Third Provisional Chair

Dana H. Brown

Linda P. Le

Joseph Salazar

Baldemar J. Sandoval

Jeremy Wolfson

Introductory

(1) Call to Order

Members of the Board will be attending the meeting by teleconference pursuant to Assembly Bill 361 and the Governor's executive order n-15-21 (September 20, 2021).

(2) Public Comments

Notice to Paid Representatives

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org.

Notes:

- All written materials reviewed by the Board are made part of the record.
- Time will be provided for members of the public to address the Board on items of interest to the public that are within the subject matter jurisdiction of the Board, but not on the printed Agenda. Speaking time shall not exceed two (2) minutes for any one speaker. Members of the public interested in addressing the Board regarding matters on the printed agenda should notify Board staff prior to consideration of those items.
- As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodations to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, your request should be received at least 72 hours in advance of the need. For more information contact Deferred Compensation Plan staff at (213) 978-1629 or at LA457@lacity.org.
- Deferred Compensation Plan agendas and documents disseminated at the meeting are available at 200 N. Spring Street (City Hall), Room 867, as well as on the Internet at <https://LA457.com/board-meeting-materials>. Subscribe: <https://lacity.org/city-government/subscribe-meeting-agendas-and-more/department-commissions-committees-boards>.
- Please note that telephone usage charges and fees from your service provider may apply.



CITY OF *Los Angeles* DEFERRED COMPENSATION PLAN

Administrative Items

- (3) **Minutes** – Recommendation to approve minutes of the August 16, 2022 regular Board meeting and August 31, 2022 special Board meeting.
- (4) **Board Report 22-48: Determination Regarding Teleconferencing Option for Board Meetings Pursuant to Assembly Bill 361** – Recommendation that the Board adopt the attached Resolution and find, pursuant to Section 54953(e)(1)(B)-(C) of the California Government Code, as amended by Assembly Bill (AB) 361, that due to the ongoing COVID-19 State of Emergency (COVID Emergency) proclaimed by the Governor on March 4, 2020, conducting Board meetings in person without continuing to provide a teleconference and/or videoconference option for the Board members and the public, would present imminent risks to the health or safety of attendees.
- (5) **Board Report 22-49: Election of Officer – Vice-Chairperson Vacancy** – Recommendation that the Board conduct an election for the position of Vice-Chair.
- (6) **Board Report 22-50: DCP 2021 Annual Report** – Recommendation that the Board approve the 2021 Deferred Compensation Plan Annual Report.
- (7) **Board Report 22-51: Participant Engagement Goals and Strategy** – Recommendation that the Board approve: (a) the Deferred Compensation Plan Participant Engagement Goals and Strategies for 2023, and (b) the proposed Communications Calendar for 2023.
- (8) **Board Report 22-52: DC Plan Manager Recruitment** – Recommendation that the Board approve the selection of Partners in Diversity's bid for the Defined Contribution Plan Manager recruitment opportunity.
- (9) **Board Report 22-53: 2023 DCP Resource Review** – Recommendation that the Board adopt the following assumptions for use in projecting future Deferred Compensation Plan Reserve Fund balances:
 - 1) DCP Assets Growth Rate - 5.5%
 - 2) Net Participation Growth Rate - 3%

Notice to Paid Representatives

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org.

Notes:

- (a) All written materials reviewed by the Board are made part of the record.
- (b) Time will be provided for members of the public to address the Board on items of interest to the public that are within the subject matter jurisdiction of the Board, but not on the printed Agenda. Speaking time shall not exceed two (2) minutes for any one speaker. Members of the public interested in addressing the Board regarding matters on the printed agenda should notify Board staff prior to consideration of those items.
- (c) As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodations to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, your request should be received at least 72 hours in advance of the need. For more information contact Deferred Compensation Plan staff at (213) 978-1629 or at LA457@lacity.org.
- (d) Deferred Compensation Plan agendas and documents disseminated at the meeting are available at 200 N. Spring Street (City Hall), Room 867, as well as on the Internet at <https://LA457.com/board-meeting-materials>. Subscribe: <https://lacity.org/city-government/subscribe-meeting-agendas-and-more/department-commissions-committees-boards>.
- (e) Please note that telephone usage charges and fees from your service provider may apply.



CITY OF *Los Angeles* DEFERRED COMPENSATION PLAN

- 3) Annual Administrative Expenses Growth Rate - 3%
- 4) Special Rates Increase Factor: Personnel - 91%
- 5) Special Rates Increase Factor: City Attorney - 93%
- 6) Stable Value Fund Average Rate of Return - 2%
- 7) Participant Fees: Annual Basis Point Charge - 0.09%
- 8) Participant Fees: Annual Dollar Cap - \$115

Informational Items

- (10) **Report from the City Attorney's Office** - Report from the City Attorney's Office regarding the payment of plan expenses associated with the implementation of a City employer match to the City's present Deferred Compensation Plan.
- (11) **Plan Administrator Quarterly Review: July 31, 2022** – Presentation from Voya Financial regarding Deferred Compensation Plan participant activity and statistics for the quarter ending July 31, 2022.
- (12) **Board Report 22-54: DCP Projects & Activities Report for August 2022** – Presentation regarding DCP project and activity updates for August 2022.

Concluding Items

- (13) **Requests for Future Agenda Items**
- (14) **Next Meeting Date: Regular Meeting – October 18, 2022**
- (15) **Adjournment**

Notice to Paid Representatives

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org.

Notes:

- (a) All written materials reviewed by the Board are made part of the record.
- (b) Time will be provided for members of the public to address the Board on items of interest to the public that are within the subject matter jurisdiction of the Board, but not on the printed Agenda. Speaking time shall not exceed two (2) minutes for any one speaker. Members of the public interested in addressing the Board regarding matters on the printed agenda should notify Board staff prior to consideration of those items.
- (c) As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodations to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, your request should be received at least 72 hours in advance of the need. For more information contact Deferred Compensation Plan staff at (213) 978-1629 or at LA457@lacity.org.
- (d) Deferred Compensation Plan agendas and documents disseminated at the meeting are available at 200 N. Spring Street (City Hall), Room 867, as well as on the Internet at <https://LA457.com/board-meeting-materials>. Subscribe: <https://lacity.org/city-government/subscribe-meeting-agendas-and-more/department-commissions-committees-boards>.
- (e) Please note that telephone usage charges and fees from your service provider may apply.