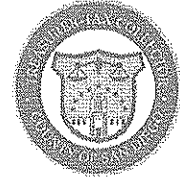




# TREASURER-TAX COLLECTOR COUNTY OF SAN DIEGO

COUNTY ADMINISTRATION CENTER • 1600 PACIFIC HIGHWAY, ROOM 162  
SAN DIEGO, CALIFORNIA 92101-2477 • TEL 1-877-829-4732 • FAX 619-531-6056

website: <http://www.sdtreastax.com>



DAN McALLISTER  
Treasurer-Tax Collector

May 20, 2011

RE: Facilitator for California Large Plans Working Group

To Whom It May Concern:

Over the past year and a half, administrators of large California Deferred Compensation Plans have met to exchange information that would improve the plans. It was felt that our programs have distinct needs because of our plans' size and California's legal and tax codes. The sheer number of larger plans, unlike other states, prompted the creation of this unique group to take advantage of our diversification of views and experience. We represent a large number of government plan participants and hope to use our size to accomplish a wide range of goals. For example, we are hoping to institute automatic enrollment which is currently allowed elsewhere around the country but not in the State of California.

Over time, it has become clear that we need to explore our organizational options to fully utilize what this group can achieve. To help us determine what form we should take, we have enlisted the help of a neutral facilitator who has worked with both non-profits and government entities. Beth Conley has agreed to a stipend of \$1,000 and lunch for our two day meeting on June 2<sup>nd</sup> and 3<sup>rd</sup>, 2011, well below any other option we explored. We are splitting the cost among the plans who are attending:

Calpers, Calstrs, County of Los Angeles, City of Los Angeles, State of California, City & County of San Francisco, County of San Diego

The result would be \$150 per entity. Please remit payment to:

County of San Diego – Deferred Compensation  
1600 Pacific Highway, Room 102  
San Diego, CA 92101.

Please feel free to contact me at (619) 531-5454 if you have any questions.

Sincerely,

Lyn Howarth  
Deferred Compensation Coordinator  
County of San Diego

cc: Maria I. Pe, Chief Deputy Tax Collector



The readiness is all..

## KGi Agreement for Work

### Contracted Services

THIS AGREEMENT is made and entered into as of May 12, 2011, by and between Beth Conley, MPA, Kiely/Crary Associates, Inc. a California corporation whose address is 1390 Broadway, Suite B101, Placerville, California 95667 and Lyn Howarth, County of San Diego (organization) whose address is

1600 Pacific Highway #100, San Diego CA 92101

Beth Conley will deliver consulting/facilitation services for the purpose as detailed below on June 2 and 3, 2011.

### Program Purpose

Beth Conley will facilitate a meeting for partners interested in forwarding Deferred Compensation:

- Define the purpose for the group moving forward
- Decide the best structure to facilitate that purpose
- Identify next steps and initial goals for the partnership

### Program Fees

Consulting Fees:

- 2 day consulting fees\* \$1000
- \*Fees reduced to as a pro bono service for the group

### K/C Associates Cancellation Policy

In the event that a scheduled workshop or program is cancelled or changed:

- If cancelled within 61 to 90 days of the scheduled start date, then the cancellation fee is 25% of the negotiated fees plus nonrefundable travel expenses.

- If cancelled within 31 to 60 days of the scheduled start date, then the cancellation fee is 50% of the negotiated fee plus nonrefundable travel expenses.
- If cancelled within 30 days of the scheduled start date, then the cancellation fee is 100% of the negotiated fee plus nonrefundable travel expenses.

The parties hereto have executed this Agreement as of the date first written above.

**K/C ASSOCIATES, INC.**

By: *Beth Conley*  
 Name: Beth Conley  
 Title: V.P. Government & Nonprofit Relations  
 Date: 5/18/11

*County of San Diego*  
**(organization)**  
 By: *Lyn Kwan*  
 Name: Lyn Kwan  
 Title: Deputy Camp Coordinator  
 Date: 5/18/11

*Thank you for the opportunity to serve you*

*Whatever you can do, or dream you can, begin it.  
 Boldness has genius, power, and magic in it.  
 -Goethe--*