



Board Report 23-17

Date: April 18, 2023

To: Board of Deferred Compensation Administration

From: Staff

Subject: 2023 Deferred Compensation Plan Board Elections Updates and Special Election for Active LAFPP Representative

Board of Deferred Compensation Administration
Thomas Moutes <i>Chair</i>
Neil Guglielmo <i>Vice-Chair</i>
Robert Schoonover <i>First Provisional Chair</i>
Jeremy Wolfson <i>Second Provisional Chair</i>
Joshua Geller <i>Third Provisional Chair</i>
Dana H. Brown
Linda P. Le
Joseph Salazar
Baldemar J. Sandoval

Recommendation:

That the Board receive and file staff’s update on the 2023 Active LACERS and LAFPP Representative elections and direct staff to conduct a Special Election for the Active LAFPP Representative seat for the remainder of the unexpired term ending June 30, 2026, due to no candidates qualifying for the May 19, 2023 regular election, as soon as administratively feasible and allow nominating petitions to additionally be submitted electronically with electronic signatures.

Discussion:

A. Background:

Per City of Los Angeles Administrative Code Section 4.1407, the Board of Deferred Compensation Administration includes directly elected employee participant representatives from the Los Angeles City Employees’ Retirement System (LACERS), Los Angeles Fire and Police Pensions (LAFPP), and the Water and Power Employees’ Retirement Plan (WPERP), and a retiree participant representative. The table below details the current incumbent representatives and their respective Board terms:

Board Position	Incumbent	Term
Active LACERS Representative	Joshua Geller	July 1, 2020 – June 30, 2023
Active LAFPP Representative	Baldemar J. Sandoval	July 1, 2020 – June 30, 2023
Active WPERP Representative	Jeremy Wolfson	July 1, 2021 – June 30, 2024*

Retiree Representative	Thomas Moutes	July 1, 2021 – June 30, 2024
------------------------	---------------	------------------------------

**Mr. Wolfson assumed his position at the October 19, 2021 meeting following a special election in 2021 to fill the vacant position part-way through the term.*

As the terms for the Active LACERS and Active LAFPP Representative seats are ending on June 30, 2023, a regular election is scheduled for May 19, 2023.

B. 2023 DCP Board Election Update

Eligible participants for the Active LACERS and LAFPP elections were sent physical and electronic notices of the elections (**Attachment A**) in early March 2023 and candidate materials were available to potential candidates beginning March 23, 2023. In order to be qualified to be placed on the ballot, candidates must obtain a required minimum of 50 and maximum of 100 signatures of eligible participants from their respective constituencies.

The deadline to submit candidate materials to run for either the Active LACERS or Active LAFPP Representative Board seat was April 6, 2023. Following a verification of sufficiency by the City Clerk, a total of four (4) participants are qualified to be placed on the ballot for the Active LACERS Representative Board seat and will be listed in the following ballot order:

- Theodore L. Irving,
- Matthew Benham,
- Guillermo Martinez Jr.,
- Paul E. Alberga.

Accordingly, an election for the Active LACERS Representative Board seat will proceed as scheduled per the calendar below:

- Beginning May 1, 2023 – Ballots and voting packets will be mailed to eligible voters.
- May 19, 2023 – Election Day; all ballots must be received by this date.

Staff will provide the final election results at the Board’s regular June meeting.

For the Active LAFPP Representative Board seat, no participants submitted the required materials for candidacy by the deadline. Accordingly, zero (0) participants qualified to be placed on the official ballot for the election for the Active LAFPP Representative Board seat.

C. Next Steps for LAFPP Representative Seat Election

Upon consultation with City Clerk, the Active LAFPP Representative election scheduled for May 19, 2023 is canceled as no candidates qualified for the ballot. As a result, the Active LAFPP Representative seat will become vacant on June 30, 2023 at the expiration of the current term.

Staff consulted with the City Attorney regarding the DCP’s Election Policies & Procedures (Policy) and determined that though the Policy does not specifically address this scenario, the intent is to ensure a Board seat be filled should it become vacant, unless there is less than twelve months remaining before expiration of the term. The Policy outlines the conduct of a special election in Section M as follows:

Section M. Special Election

- 1) *In the event that an elected member of the Board, prior to the expiration of such member’s term, has submitted a letter of resignation or the member’s office becomes vacant by virtue of death, retirement, termination of employment, or for*

any other reason, the City Clerk shall conduct a special election to fill the unexpired term. However, no special election shall be held where there is less than twelve months remaining before expiration of the term.

2) The Board shall designate the date of the special election. The special election shall be held not more than 90 calendar days after the submission of the letter of resignation or the receipt of notification of the vacancy. Candidates to be voted on at any special election shall be nominated in the same manner provided under this policy, but the nominating petition shall provide that the nomination is made for the balance of the unexpired term and specify the ending date of that term. The nominating petitions shall be available at the office of the DCP or, if the Board designates, electronically to members of the appropriate constituent group seven weeks before the date of the special election. The special election to fill the unexpired term shall be conducted in the same manner as a regular election, except as otherwise provided for in this section.

Staff met with the City Clerk to discuss the timeline for a subsequent special election for the Active LAFPP Representative seat. A tentative calendar for the special election anticipates early notifications to eligible candidates and voters at the beginning of May with an election date in mid-to-late July 2023 in order for a candidate to be elected for the remainder of the term beginning July 1, 2023 and ending June 30, 2026. This timeline is in accordance with Section M of the Policy, in that no special election shall be held where there is less than twelve months remaining before expiration of the term. The winner of the special election would be confirmed by the August or September 2023 regular Board meeting and hold office for the remainder of the term.

Specific Considerations for Active LAFPP Representative Special Election

As there were no candidates who submitted materials, staff reviewed the historical record of candidates for the Active LAFPP representative elections since the Policy's adoption in 2007.

- From 2010 to 2017, there have been four elections (one special election and three regular elections) for the Active LAFPP Representative seat. In each election, only one (1) candidate was certified as a candidate. For each of these elections, a minimum of 100 nominating signatures were required to be placed on the ballot.
 - For the three regular elections, the qualified candidate was the incumbent.
- In the 2020 regular election for the Active LAFPP Representative seat, a total of one (1) candidate was certified as a candidate. For this election, the Board suspended the signatures-gathering requirement due to the impact of the COVID-19 pandemic and social distancing requirements.

As only one candidate has been certified in each of the past several elections for the Active LAFPP Representative seat, staff offers two considerations to address the possible causes for why no candidates filed to run for the May 19, 2023 Active LAFPP Representative election.

1. Review of Communications Plan

For the 2023 DCP Board Election, a Notice of Election letter was sent to 11,202 LAFPP participants and an email was sent to 10,471 LAFPP participants (if an email address was on file). Messaging was also included in the Personnel Department's monthly e-newsletter that is distributed Citywide. Staff additionally posted to its social media account and created a website

banner to advertise the election on the LA457.com homepage to generate greater publicity for the election, as shown below:



WELCOME TO THE CITY OF LOS ANGELES

DEFERRED COMPENSATION PLAN

Welcome to your Resource Center for the City's Deferred Compensation Plan (DCP)! Whether you're an active employee or retired participant, this is the best place to find the latest news, information, and tools for taking full advantage of your DCP account. To access your account, click the orange "login" button at the top right corner of this page.



In order to promote greater awareness for a Special Election, staff proposes the following communication approach:

- Send a letter and email communication of the Notice of Special Election to all eligible LAFPP DCP participants.
- Unique website banner and social media posting to promote the Special Election for the LAFPP Representative Seat.
- Include blurbs in the monthly Personnel Department e-newsletter that is distributed Citywide.
- **(Proposed additional action)** Prepare correspondence to the Fire and Police Departments to request assistance with promoting the election and encouraging eligible members to consider candidacy.
- **(Proposed additional action)** Prepare correspondence to sworn labor organizations to request assistance with promoting the election and encouraging eligible members to consider candidacy.
 - Submit a written blurb to the Los Angeles Police Protective League (LAPPL) Blueline Magazine to promote the Special Election, should the election and printing timelines allow.

The additional proposed actions above would include more stakeholders and ideally help to promote more awareness of the election and the opportunity to run for a Board seat.

2. Review of Nominating Petition Signatures Requirement & Submission Method

Given there were no nominating petitions filed, staff also reviewed the minimum requirements to file as a candidate for the Active LAFPP Representative seat. Prior to 2020, the signature requirements for the Active LAFPP Representative seat was a minimum of 100 eligible signatures, with a maximum of 200 signatures. At its December 15, 2020 meeting, the Board re-considered the minimum number of signatures required for the nominating petitions for all active representative seats and adopted a recommendation to reduce the number of nominating petition signatures to a minimum of 50 and maximum of 100 (Board Report 20-12). This was

following an election for the Active WPERP Representative seat, during which there were also no candidates who submitted nominating petitions.

For previous elections held for the Active LAFPP Representative seat, following is an overview of the signature requirements and candidates:

- 2011, 2014, 2017 Regular Elections - 100 minimum (and 200 maximum) eligible signatures were required to be physically collected. One candidate qualified on the ballot for each of these elections, who was also a long-term incumbent of the seat (elected in 2010).
- 2020 Regular Election - The Board suspended the signatures-gathering requirement due to the impact of the COVID-19 pandemic and social distancing requirements. Following the suspension of the signatures-gathering requirement, a total of one (1) candidate (non-incumbent) was certified as a candidate.
- 2023 Regular Election - For this administration of the Active LAFPP Representative election, a minimum of 50 and a maximum of 100 signatures were required to qualify for candidacy. Additionally, candidates were provided the option to also collect electronic signatures in addition to original signatures. No candidates submitted by the deadline.

Staff reviewed the Board election criteria with other City retirement systems and observed the following similarities and differences:

	DCP	LACERS	LAFPP	WPERP
Elected Seats	1 - Active LACERS Rep 1 - Active LAFPP Rep 1 - Active WPERP Rep 1 - Retired	2 - Active Member 1 - Retired Member	1 - Active Fire Member 1 - Active Police Member 1 - Retired Fire Member 1 - Retired Police Member	3 - Active Employee Members, representing each: Water System, Power System, Services (Joint) System
Nominating Petition Signatures Required	Active: Minimum of 50, maximum of 100 Retired: None; Submit Candidate Materials Only	Active: Minimum of 100, maximum of 200 Retired: None; Submit Notice of Intent Only	Active: None; Submit Notice of Intent Only Retired: None; Submit Notice of Intent Only	Minimum of 100, maximum of 200* *Requirement was eliminated for 2021 Regular Election and 2022 Special Election; Submit Notice of Intent Only
Term Length	3 years	5 years	5 years	3 years
Term Limits	None	None	None	None
Election Results	Candidate receiving the most votes wins.	Candidate receiving the majority (50% + 1) of votes wins, otherwise a run-off election is conducted.	Candidate receiving the majority (50% + 1) of votes wins, otherwise a run-off election is conducted.	Candidate receiving the most votes wins.

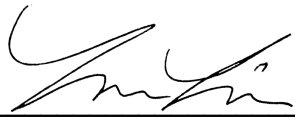
While the LACERS and WPERP Boards require nominating petition signatures to be gathered for their Active Member seats, all LAFPP Board elected seats do not require any petition signatures to be gathered and instead require a notice of intent to run for office.

As the Board recently reviewed the minimum signature requirements for the DCP's Active Participant Representative seats in 2020, and given the varied processes of the other retirement boards, staff does not believe any changes to the minimum nominating signature requirement are warranted at this time. However, should the Board wish to revise the minimum signature requirement, an amendment to the Policy would be required (in the absence of an existing state of emergency declaration).


Further, the option to allow for electronic signatures in addition to original/wet signatures should also facilitate the signature gathering requirement for future candidates. Staff recommends the Board again designate that nominating petitions may be submitted electronically or in-person, with original or e-signatures, for this special election.

D. Conclusion

Following these discussions, staff recommends that the Board direct staff to conduct a Special Election to fill the Active LAFPP Representative Seat for the remainder of the unexpired term from July 1, 2023 ending June 30, 2026, due to no candidates qualifying for the May 19, 2023 regular election, with the special election date to be held as soon as administratively feasible and to allow nominating petitions to additionally be submitted electronically with electronic signatures.

Submitted by: 
Mindy Lam, Benefits Analyst


Eric Lan, Benefits Analyst

Approved by: 
Esther Chang, Sr. Personnel Analyst II



CITY OF *Los Angeles*

DEFERRED COMPENSATION PLAN



Deferred Compensation Plan

**2023 Board of Deferred Compensation
Administration Election**

2023 Board of Deferred Compensation Administration Election

Election Date - Friday, May 19, 2023

Candidate Materials Made Available - Thursday, March 23, 2023

Candidate Materials Due Date - Thursday, April 6, 2023 at 4:00 p.m.

The Office of the City Clerk – Election Division, on behalf of the City of Los Angeles Deferred Compensation Plan (the “DCP”), will be administering an election for the Board of Deferred Compensation Administration (“Board”).

This election will be for the following seats:

- Active Participant Los Angeles City Employees Retirement System (LACERS) Representative — Three year commitment beginning July 1, 2023 and ending June 30, 2026.
- Active Participant Los Angeles Fire and Police Pensions (LAFPP) Representative — Three year commitment beginning July 1, 2023 and ending June 30, 2026.

Why Run for the Board?

The DCP is one of the most important benefits provided to City employees. It helps employees accumulate future retirement wealth and

income security. The DCP Board plays a vital role in shaping plan design, features, and services. The DCP Board's duties include administrative oversight, vendor selection, and investment review. While no compensation is provided, serving on the DCP Board provides an opportunity to:

- Experience a Citywide leadership position
- Play a key role in driving the future of the DCP
- Support the retirement security of your fellow employees
- Impact DCP administration decisions, including plan design, features, and services

**Candidate materials must be returned to DCP staff
no later than the deadline:**

Thursday, April 6, 2023 at 4:00 p.m.

For additional information about the elections click the link below:

[2023 BDCA Elections Site](#)

Have any questions?



Give us a call at 213-978-1601



Email us at LA457@lacity.org



[Schedule a phone or video appointment](#)

City of Los Angeles Deferred Compensation Plan

200 N. Spring Street, Room 867

Los Angeles, CA 90012

LA457.com | 213-978-1601

[Contact Us](#)





CITY OF *Los Angeles*
DEFERRED COMPENSATION PLAN

Personnel Department | Employee Benefits Division
200 N. Spring Street, Room 867 | Los Angeles, CA 90012
LA457.com | (213) 978-1655

Board of Deferred Compensation
Administration

Thomas Moutes, Chairperson
Neil Guglielmo, Vice Chairperson
Robert Schoonover, First Provisional Chair
Jeremy Wolfson, Second Provisional Chair
Joshua Geller, Third Provisional Chair
Dana H. Brown
Linda P. Le
Joseph Salazar
Baldemar J. Sandoval

March 9, 2023

**NOTIFICATION OF UPCOMING ELECTION
BOARD OF DEFERRED COMPENSATION ADMINISTRATION
ACTIVE PARTICIPANT LACERS REPRESENTATIVE**

*Election Date – Friday, May 19, 2023
Candidate Materials Made Available – Thursday, March 23, 2023
Candidate Materials Due Date – Thursday, April 6, 2023 at 4:00 p.m.*

The Office of the City Clerk – Election Division on behalf of the City of Los Angeles **Deferred Compensation Plan (“DCP”)**, will be administering an election for the **Board of Deferred Compensation Administration (“DCP Board”)** for the seat held by a representative who is an active DCP participant and also an active member of the Los Angeles City Employees’ Retirement System (“LACERS”). The term for this position will begin July 1, 2023 and will end on June 30, 2026.

WHY RUN FOR THE DCP BOARD?

The DCP is a tax-advantaged supplemental retirement savings program established in 1983 under Internal Revenue Code (IRC) Section 457 and City of Los Angeles Administrative Code Division 4, Chapter 14. Section 457 plans were created by the United States Congress specifically for state and local government entities. All DCP assets are held in trust for the exclusive benefit of participants and their beneficiaries. The DCP includes more than 50,000 participants with over \$8.5 billion in assets. Additional information on the plan is available online at LA457.com.

The DCP is one of the most important benefits provided to City employees. It helps employees accumulate future retirement wealth and income security. The DCP Board plays a vital role in shaping plan design, features, and services. The DCP Board’s duties include administrative oversight, vendor selection, and investment review. While no compensation is provided, serving on the DCP Board provides an opportunity to:

- Experience a Citywide leadership position
- Play a key role in driving the future of the DCP
- Support the retirement security of your fellow employees
- Impact DCP administration decisions, including plan design, features, and services

Learn more about the open DCP Board seat on the following page.

OPEN DCP BOARD SEAT:

- **Active Participant LACERS Representative** – Three year commitment beginning July 1, 2023 and will end on June 30, 2026. Note: this position represents the interest of DCP participants who are LACERS members on the DCP Board only and holds no responsibilities toward the LACERS organization.

TIME COMMITMENT:

- Monthly DCP Board meetings (approximately two hours in length, on the third Tuesdays of the month)
- Two to four hours a month reviewing DCP Board and Committee meeting materials
- Periodic special DCP Board and Committee meetings as needed

CANDIDATE ELIGIBILITY:

You are eligible to run as a candidate for the DCP Board Active Participant LACERS Representative seat if you:

- Are an active participant of the DCP with an account balance; and
- Are an active member of LACERS.

To qualify to be placed on the official ballot, you must:

- Obtain a minimum of 50 but not more than 100 valid signatures from active DCP participants who are also active members of LACERS. As designated by the DCP Board, signatures may be collected in-person and/or electronically using the appropriate forms.

Candidate materials including nominating petitions will be made available upon request electronically or by in-person appointment. Interested participants may contact Mindy Lam by phone at (213) 978-1644 or by e-mail at LA457@lacity.org for more information.

Candidate materials will be made available beginning Thursday, March 23, 2023 and must be returned to DCP staff no later than Thursday, April 6, 2023 at 4:00 pm.

A copy of the Board Election Policies and Procedures and election schedule is available on the DCP website at LA457.com/elections2023.

VOTING INFORMATION AND ELECTION DATE:

Ballots and instructions for completion and submission will be mailed by the Office of the City Clerk – Election Division to eligible participants beginning Monday, May 1, 2023. Ballots must be received by the Office of the City Clerk – Election Division by **5:00 p.m. on Friday, May 19, 2023.**

Updates regarding the 2023 DCP Board election for the Active Participant LACERS Representative will be posted to the DCP website at LA457.com/elections2023.



CITY OF *Los Angeles*

DEFERRED COMPENSATION PLAN

Personnel Department | Employee Benefits Division
200 N. Spring Street, Room 867 | Los Angeles, CA 90012
LA457.com | (213) 978-1655

Board of Deferred Compensation Administration

Thomas Moutes, Chairperson
Neil Guglielmo, Vice Chairperson
Robert Schoonover, First Provisional Chair
Jeremy Wolfson, Second Provisional Chair
Joshua Geller, Third Provisional Chair
Dana H. Brown
Linda P. Le
Joseph Salazar
Baldemar J. Sandoval

March 9, 2023

NOTIFICATION OF UPCOMING ELECTION BOARD OF DEFERRED COMPENSATION ADMINISTRATION ACTIVE PARTICIPANT LAFPP REPRESENTATIVE

Election Date – Friday, May 19, 2023
Candidate Materials Made Available – Thursday, March 23, 2023
Candidate Materials Due Date – Thursday, April 6, 2023 at 4:00 p.m.

The Office of the City Clerk – Election Division on behalf of the City of Los Angeles **Deferred Compensation Plan (“DCP”)**, will be administering an election for the **Board of Deferred Compensation Administration (“DCP Board”)** for the seat held by a representative who is an active DCP participant and also an active member of the Los Angeles Fire and Police Pensions System (“LAFPP”). The term for this position will begin July 1, 2023 and will end on June 30, 2026.

WHY RUN FOR THE DCP BOARD?

The DCP is a tax-advantaged supplemental retirement savings program established in 1983 under Internal Revenue Code (IRC) Section 457 and City of Los Angeles Administrative Code Division 4, Chapter 14. Section 457 plans were created by the United States Congress specifically for state and local government entities. All DCP assets are held in trust for the exclusive benefit of participants and their beneficiaries. The DCP includes more than 50,000 participants with over \$8.5 billion in assets. Additional information on the plan is available online at LA457.com.

The DCP is one of the most important benefits provided to City employees. It helps employees accumulate future retirement wealth and income security. The DCP Board plays a vital role in shaping plan design, features, and services. The DCP Board’s duties include administrative oversight, vendor selection, and investment review. While no compensation is provided, serving on the DCP Board provides an opportunity to:

- Experience a Citywide leadership position
- Play a key role in driving the future of the DCP
- Support the retirement security of your fellow employees
- Impact DCP administration decisions, including plan design, features, and services

Learn more about the open DCP Board seat on the following page.

OPEN DCP BOARD SEAT:

- **Active Participant LAFPP Representative** – Three year commitment beginning July 1, 2023 and will end on June 30, 2026. Note: this position represents the interest of DCP participants who are LAFPP members on the DCP Board only and holds no responsibilities toward the LAFPP organization.

TIME COMMITMENT:

- Monthly DCP Board meetings (approximately two hours in length, on the third Tuesdays of the month)
- Two to four hours a month reviewing DCP Board and Committee meeting materials
- Periodic special DCP Board and Committee meetings as needed

CANDIDATE ELIGIBILITY:

You are eligible to run as a candidate for the DCP Board Active Participant LAFPP Representative seat if you:

- Are an active participant of the DCP with an account balance; and
- Are an active member of LAFPP.

To qualify to be placed on the official ballot, you must:

- Obtain a minimum of 50 but not more than 100 valid signatures from active DCP participants who are also active members of LAFPP. As designated by the DCP Board, signatures may be collected in-person and/or electronically using the appropriate forms.

Candidate materials including nominating petitions will be made available upon request electronically or by in-person appointment. Interested participants may contact Mindy Lam by phone at (213) 978-1644 or by e-mail at LA457@lacity.org for more information.

Candidate materials will be made available beginning Thursday, March 23, 2023 and must be returned to DCP staff no later than Thursday, April 6, 2023 at 4:00 pm.

A copy of the Board Election Policies and Procedures and election schedule is available on the DCP website at LA457.com/elections2023.

VOTING INFORMATION AND ELECTION DATE:

Ballots and instructions for completion and submission will be mailed by the Office of the City Clerk – Election Division to eligible participants beginning Monday, May 1, 2023. Ballots must be received by the Office of the City Clerk – Election Division by **5:00 p.m. on Friday, May 19, 2023.**

Updates regarding the 2023 DCP Board election for the Active Participant LAFPP Representative will be posted to the DCP website at LA457.com/elections2023.

CITY OF LOS ANGELES DEFERRED COMPENSATION PLAN (DCP)

200 N. Spring Street, Room 867

Los Angeles, CA 90012

2023 ELECTION CALENDAR

Board of Deferred Compensation Administration

FOR THE FOLLOWING SEATS ON THE
BOARD OF DEFERRED COMPENSATION ADMINISTRATION:

Active Participant Los Angeles City Employees' Retirement System (LACERS) Representative
&
Active Participant Los Angeles Fire and Police Pensions (LAFPP) Representative

Terms Beginning July 1, 2023 and Ending June 30, 2026

Tuesday, February 21, 2023	The Deferred Compensation Plan (DCP) shall formally notify the Office of the City Clerk – Election Division (Election Division) of the upcoming election.
Thursday, March 9, 2023	A Notification of Upcoming Election and Election Calendar indicating key dates of the election process will be mailed to eligible candidates.
Thursday, March 23, 2023	<p>Candidate materials will be made available by request either by email or in-person at the DCP office, located at City Hall in Room 867, by appointment. To obtain candidate materials, please contact Mindy Lam by phone at (213) 978-1644 or by e-mail at LA457@lacity.org.</p> <p>To qualify to be placed on the official ballot, a candidate for the Active Participant LACERS Representative seat must be a DCP participant with an account balance who is also an active member of the Los Angeles City Employees' Retirement System (LACERS) and submit a nominating petition signed by not fewer than 50 and not more than 100 signatures from individuals who are DCP participants with an account balance and who are also active members of LACERS.</p> <p>To qualify to be placed on the official ballot, a candidate for the Active Participant LAFPP Representative seat must be a DCP participant with an account balance who is also an active member of the Los Angeles Fire and Police Pension (LAFPP) and submit a nominating petition signed by not fewer than 50 and not more than 100 signatures from individuals who are DCP participants with an account balance and who are also active members of LAFPP.</p>

**2023 ELECTION CALENDAR
BOARD OF DEFERRED COMPENSATION ADMINISTRATION**

**ACTIVE PARTICIPANT LACERS REPRESENTATIVE
ACTIVE PARTICIPANT LAFPP REPRESENTATIVE
TERMS BEGINNING JULY 1, 2023 AND ENDING JUNE 30, 2026**

<p>Thursday, April 6, 2023</p>	<p>The deadline for filing and submitting candidate materials will be April 6, 2023 at 4:00 p.m., to be filed with the DCP staff either by email or in-person by appointment. Please contact Mindy Lam by phone at (213) 978-1644 or by e-mail at LA457@lacity.org to schedule an appointment to submit candidate materials by the deadline.</p> <p>In addition to the candidate petition, candidates are invited to submit an optional statement of qualifications, not to exceed 250 words in length. Any candidate not submitting a statement of qualifications before the deadline will be considered to have declined to file a statement.</p>
<p>Monday, April 10, 2023</p>	<p>A public drawing of letters to determine the random alphabetical order of appearance of the candidates' last names on the ballot will be conducted at 9:00 a.m., on April 10, 2023, at the Election Division.</p>
<p>Wednesday, April 26, 2023</p>	<p>A copy of the Notice of Election (including a copy of the sample ballot and rules concerning eligibility to vote) shall be posted at the Election Division, and at the DCP's office, located at City Hall in Room 867, and its website at LA457.com/elections2023</p>
<p>Monday, May 1, 2023</p>	<p>A ballot containing the names of Active Participant LACERS Representative candidates, voting instructions, and any statement of qualifications will be mailed to the home address of DCP participants with an account balance who are also active members of LACERS as of 30 days prior to Election Day. An identification envelope and return envelope will also be included in the ballot packet.</p> <p>A ballot containing the names of Active Participant LAFPP Representative candidates, voting instructions, and any statement of qualifications will be mailed to the home address of DCP participants with an account balance who are also active members of LAFPP as of 30 days prior to Election Day. An identification envelope and return envelope will also be included in the ballot packet.</p> <p>Any eligible voter who has inadvertently damaged or spoiled an official ballot may obtain a replacement ballot by contacting the Election Division at Clerk.ElectionAdmin@lacity.org or calling (213) 978-0440. Any eligible voter who has lost or did not receive an official ballot may obtain a replacement ballot upon filing a signed Affidavit of Loss/Non-Receipt at the Election Division no later than May 19, 2023.</p>

**2023 ELECTION CALENDAR
BOARD OF DEFERRED COMPENSATION ADMINISTRATION**

**ACTIVE PARTICIPANT LACERS REPRESENTATIVE
ACTIVE PARTICIPANT LAFPP REPRESENTATIVE
TERMS BEGINNING JULY 1, 2023 AND ENDING JUNE 30, 2026**

<p>Friday, May 12, 2023 – Friday, May 19, 2023</p>	<p>Newly eligible participants, having become eligible on or after April 19, 2023, who wish to vote must obtain a certificate verifying their eligibility to vote by contacting Mindy Lam by phone at (213) 978-1644 or by e-mail at LA457@lacity.org. Participants may present the certificate to the Election Division to receive a ballot.</p> <p>Beginning May 12, 2023, ballots may be deposited in any United States postal mailbox in time to be received by the Election Division no later than 5:00 p.m. on May 19, 2023, the day of the election. The voter shall enclose the voted ballot in the identification envelope provided, with the voter's name, mailing address, last four digits of their Social Security Number, signature, and date of signature. The identification envelope containing the voted ballot and voter information shall be returned in the return envelope provided.</p> <p>Alternatively, eligible voters may personally deposit their ballots enclosed in a return envelope in the ballot box located in the Election Division during regular office hours no earlier than May 12, 2023 and no later than 5:00 p.m. on May 19, 2023.</p>
<p>Monday, May 15, 2023</p>	<p>Each candidate, along with up to two (2) observers may observe that ballots are properly cast and votes are properly counted at the Election Division. The names of all designated observers and candidates who wish to attend shall be presented to the Election Division no later than 5:00 p.m., on May 15, 2023. Candidates/designees will have the option to observe in-person or virtually via Zoom.</p>
<p>Friday, May 19, 2023 ELECTION DAY</p>	<p>The last day for any eligible voter who has not cast a ballot may do so in person at the Election Division during the regular office hours.</p>
<p>Tuesday, May 23, 2023</p>	<p>Ballots will be tallied and counted at the Election Division starting at 9:00 a.m.</p>
<p>Friday, May 26, 2023</p>	<p>Any challenges to the proceedings, acts or omissions that may be material to the election shall be filed by written notice to the Election Division no later than 5:00 p.m. on May 26, 2023. The Election Division will review the protests and submit a report of findings and recommendations to the Board of Deferred Compensation Administration within 14 calendar days after the date of election.</p>
<p>Tuesday, May 30, 2023</p>	<p>The Election Division will certify the results to the Board of Deferred Compensation Administration within fourteen (14) calendar days after the election. The Active Participant LACERS Representative candidate and Active Participant LAFPP Representative candidate who receives the most votes of all votes cast shall be declared elected for the respective constituent group.</p>