

AGENDA – REGULAR MEETING

BOARD OF DEFERRED COMPENSATION ADMINISTRATION

January 16, 2018

9:00 a.m.

700 E. Temple Street, Room 350
Los Angeles, CA 90012

Members

John R. Mumma, Chairperson
Michael Amerian, Vice-Chairperson
Cliff Cannon, First Provisional Chair
Raymond Ciranna, Second Provisional Chair
Wendy G. Macy, Third Provisional Chair
Linda P. Le
Lita Payne
Robert Schoonover
Don Thomas

INTRODUCTORY

- (1) **Call to Order**
- (2) **Public Comments**

ADMINISTRATIVE ITEMS

- (3) **Minutes** – Recommendation to approve minutes of the December 5, 2017 meeting of the Board of Deferred Compensation Administration.
- (4) **Board Report 18-01: Election of Officers** – Recommendation that the Board of Deferred Compensation Administration conduct its election of officers for the two-year term from January 2018 through December 2019.
- (5) **Board Report 18-02: 2018 Board Elections** – Recommendation that the Board of Deferred Compensation Administration receive and file staff update regarding upcoming elections for the Board of Deferred Compensation Administration.
- (6) **Board Report 18-03: 2017 Board/Committee Meetings Attendance Review** – Recommendation that the Board of Deferred Compensation Administration receive and file staff update regarding 2017 Board and Committee meeting attendance.
- (7) **Board Report 18-04: Strategic Initiatives** – Recommendation that the Board of Deferred Compensation Administration receive and file staff update regarding strategic initiatives for the Deferred Compensation Plan.

Notes:

- (a) All written materials reviewed by the Board are made part of the record.
- (b) Time will be provided for members of the public to address the Board on items of interest to the public that are within the subject matter jurisdiction of the Board, but not on the printed Agenda. Speaking time shall not exceed five (5) minutes for any one speaker. Members of the public interested in addressing the Board regarding matters on the printed agenda should notify Board staff prior to consideration of those items.
- (c) As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodations to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, your request should be received at least 72 hours in advance of the need. For more information contact Deferred Compensation Plan staff at (213) 978-1629 or at perdcp@lacity.org. For updated meeting schedules, please visit http://per.lacity.org/DeferredComp/Deferred_Comp_Main%20Page.htm.
- (d) Deferred Compensation Plan agendas and documents disseminated at the meeting are available at 200 N. Spring Street (City Hall), Room 867, as well as on the Internet at http://per.lacity.org/DeferredComp/Deferred_Comp_Agendas.htm
- (e) Subscribe: <http://lacity.org/city-government/subscribe-meeting-agendas-and-more/departments-commissions-committees-boards>

AGENDA – REGULAR MEETING (continued)

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- (8) **Board Report 18-05: Deferred Compensation Plan: Quarterly Staffing Cost Reimbursements – Quarter Ending 09/30/17; 2018 Budget Formulation and Plan Governance Committee Review of Long-Term Revenue/Expenses** – Recommendation that the Board of Deferred Compensation Administration (a) approve reimbursements from the Deferred Compensation Plan Reserve Fund accounts to the Personnel Department for \$133,195.35 and City Attorney for \$21,074.01 for the quarter ending 09/30/17; and (b) direct the Plan Governance & Administrative Issues Committee to convene for the purpose reviewing long-term Plan revenues and expenses and developing recommendations for further action.
- (9) **Board Report 18-06: 2018 Proposed Board Meeting Trainings and Proposed Ongoing Training Requirements** – Recommendation that the Board of Deferred Compensation Administration (a) approve proposed in-meeting trainings for 2018, and (b) direct staff to draft proposed revisions to the Board's Training, Education, and Travel policy regarding requirements for Fiduciary/IPS Training, Ethics Training, and Sexual Harassment Training as described in staff's report, and return to the Board for final approval.
- (10) **Board Report 18-07: Plan Projects & Activities Report** – Recommendation that the Board of Deferred Compensation Administration receive and file staff monthly activity report for December 2017, to include updates regarding Communications, Legislation, Completed Projects/Meeting Calendar, Staffing, and Committee Assignments.

CONCLUDING ITEMS

- (11) **Requests for Future Agenda Items**
- (12) **Next Regular Meeting Date: February 20, 2018**
- (13) **Adjournment**

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