	Current State	Future State	Gap Analysis	Build	Test	Implement	Validate
	Contra Service Level A Audit Requir Reporting Req	greements rements		Negotiate Contracts Build Reports		Populate reporting database Initialize Sponsor Website	
	Review Current Understand Client/P Develop Communic	articipant Needs		In	Design Copywriting formation Gathering	Transition Mailings Create and load web content Load materials to fulfillment center	Validate communications fulfillment
	Review Currer Determine File Trai Determine New Consolid	nsfer Protocols	Cross Functional	Interface setup File Layout Design File Coding	Interface Testing File Testing Life Event Testing	Data seeded from pre and live files. Initiate RMD data, tracking data,. Validate sweeps versus	Monitor each incoming file and report results Monitor each outgoing feed a report results
	Inventory all Plar Inventory all Adminis Design Future S Statements/Con	trative Processes tate Set-up	Review of all requirements to determine final view of Future State recordkeeping,	Plan Setup Statement Design Forms Design Procedures Documentation	Feedback Testing Sweep Testing Reporting Testing	converted data Receive first interface files and send initial feedback files	Validate all transactions, confirmations and statements
	Standard Required Data Non-Standard Required Data Data to support new plan features/automation Asset transition/mapping		Participant and Client experience		rive Test Files Code SIP Points (existing and new)	Receive and convert pre- conversion files Receive and convert live balance data	Asset Reconciliation Data Reconciliation Data Validation
	Quantify Asse Verify Data Interfa Determine account re	ce Protocols			Code Fund setups Set up settlement Set up glidepath	(as necessary) update account registration, update trading system	Validate Data Interfaces Validate Trading and Settlement
Functions	Define Custom Requirements Validate documentation with LA Submit Requirements to Voya IT				and Systems Requirments Test Plan design Test Scenarios	Test in Acceptance Migrate to Pruduction	Validate Custom Functionality