

# SPECIAL MEETING AGENDA

## BOARD OF DEFERRED COMPENSATION ADMINISTRATION

**December 29, 2009**

9:00 a.m.

700 E. Temple Street, Room 350

Los Angeles, CA 90012

### Members

Eugene K. Canzano, Chairperson

Richard Kraus, Vice-Chairperson

Shelley Smith, First Provisional Chair

Sally Choi, Second Provisional Chair

Maggie Whelan, Third Provisional Chair

Sangeeta Bhatia

Cliff Cannon

Michael Perez

### **(1) Call to Order**

### **(2) Public Comments**

**(3) Minutes** – Recommendation to approve minutes of the October 20, 2009 regular meeting of the Board of Deferred Compensation Administration.

**(4) Hardship Appeal** – Recommendation to not approve request for additional hardship withdrawal disbursement in Case No. 09-01.

**(5) Quarterly Investment Performance Review/State Street Commentary** – Presentation from Mercer Investment Consulting regarding performance of the Plan's investment options for the period ending 09/30/09; and commentary regarding State Street Global Advisors.

**(6) Board Report 09-51: J.P. Morgan Certificates of Deposit** – Recommendation for Board to reject a proposal from J.P. Morgan Chase to provide prorated interest on terminated Certificates of Deposit.

**(7) Great-West Quarterly Report and Plan Sponsor Survey** – Review of Deferred Compensation Plan quarterly statistics for period ending 09/30/09; and report regarding Plan sponsor survey.

**(8) Board Report 09-52: 2010 Deferred Compensation Plan Budget** – Recommendation to adopt a proposed budget for the 2010 Plan year.

**(9) Board Report 09-53: California Large Plans Working Group** – Recommendation to approve funding for one staff member to attend proposed meeting of the California Defined Contribution Network in Sacramento, California.

**(10) Board Report 09-54 Pensions Special Election** – Recommendation to receive and file update on special election for the Fire/Police Pensions representative on the Board of Deferred Compensation Administration.

### Notes:

(a) All written materials reviewed by the Board are made part of the record

(b) Time will be provided for members of the public to address the Board on items of interest to the public that are within the subject matter jurisdiction of the Board, but not on the printed Agenda. Speaking time shall not exceed 5 minutes for any one speaker. Members of the public interested in addressing the Board regarding matters on the printed agenda should notify Board staff prior to consideration of those items.

# SPECIAL MEETING AGENDA (continued)

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- (10) **Board Report 09-55: Animal Services Enrollment Initiative** – Recommendation to receive and file report regarding results of Department of Animal Services enrollment initiative.
- (11) **Board Report 09-56: Staff Report** – Report from staff including the following discussion items:
- Pending Projects Update: Investment Manager Procurement Process, Investments Committee, Plan Governance Committee, Domestic Partner Benefits, Beneficiary Form Focus Group, Fiduciary Liability Insurance, SDBO Third-Party Trading, Proxy Share Voting, Pre-Audit Testing, Beneficiary Notifications, Non-Contributing Participants, Automatic Enrollment, Distribution Guide Revisions, Abbreviated Enrollment Brochure, Retirement Plan Summit.
  - Accrued leave activity
  - Hardship activity
  - Loan activity
  - Deferral Tracking
- (11) **Requests for Future Agenda Items**
- (12) **Next Meeting Date** – January 19, 2009
- (13) **Adjournment**

Notes:

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(b) Time will be provided for members of the public to address the Board on items of interest to the public that are within the subject matter jurisdiction of the Board, but not on the printed Agenda. Speaking time shall not exceed 5 minutes for any one speaker. Members of the public interested in addressing the Board regarding matters on the printed agenda should notify Board staff prior to consideration of those items.