

AGENDA – REGULAR MEETING

BOARD OF DEFERRED COMPENSATION ADMINISTRATION

August 18, 2015

9:00 a.m. – 12:00 p.m.

700 E. Temple Street, Room 350

Los Angeles, CA 90012

Members

John R. Mumma, Chairperson
Michael Amerian, Vice-Chairperson
Cliff Cannon, First Provisional Chair
Thomas Moutes, Second Provisional Chair
Raymond Ciranna, Third Provisional Chair
Linda P. Le
Wendy G. Macy
Robert Schoonover
Don Thomas

INTRODUCTORY

- (1) Call to Order
- (2) Public Comments

ADMINISTRATIVE ITEMS

- (3) **Minutes** – Recommendation to approve minutes of the July 21, 2015 meeting of the Board of Deferred Compensation Administration.
- (4) **Board Report 15-40: Investment Provider Presentations and Quarterly Investment Review: 06/30/2015** – Recommendation to approve staff's proposal for scheduling future investment provider presentations at Board meetings; and presentation from Mercer Investment Consulting regarding Plan investment options for the period ending 06/30/2015.
- (5) **Board Report 15-41: Request for Proposal for Third Party Administrator: Communications/Pledge Form/PSP RFI/Council Communications** – Recommendation to approve (a) approve staff's proposed communication plan for the 2015/2016 development process for the Deferred Compensation Plan's Third Party Administrator (TPA) procurement; and (b) approve a proposed Conflict-of-Interest & Ex-Party Communication Pledge form and its execution by Board members/City staff involved in the development process for this procurement.
- (6) **Board Report 15-42: National Save for Retirement Week 2015** – Recommendation to approve staff's proposed promotional campaign for the 2015 National Save for Retirement Week.

Notes:

- (a) All written materials reviewed by the Board are made part of the record.
- (b) Time will be provided for members of the public to address the Board on items of interest to the public that are within the subject matter jurisdiction of the Board, but not on the printed Agenda. Speaking time shall not exceed five (5) minutes for any one speaker. Members of the public interested in addressing the Board regarding matters on the printed agenda should notify Board staff prior to consideration of those items.
- (c) As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodations to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, your request should be received at least 72 hours in advance of the need. For more information contact Deferred Compensation Plan staff at (213) 978-1629 or at perdcp@lacity.org. For updated meeting schedules, please visit http://per.lacity.org/DeferredComp/Deferred_Comp_Main%20Page.htm.
- (d) Deferred Compensation Plan agendas and documents disseminated at the meeting are available at 200 N. Spring Street (City Hall), Room 867, as well as on the Internet at http://per.lacity.org/DeferredComp/Deferred_Comp_Agendas.htm
- (e) Subscribe: <http://lacity.org/city-government/subscribe-meeting-agendas-and-more/department-commissions-committees-boards>

AGENDA – REGULAR MEETING (continued)

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- (7) **Board Report 15-43: Auto-Enrollment Program Update** – Recommendation to receive and file this report providing an update related to implementation of the Deferred Compensation Plan Auto Enrollment Program (AEP).
- (8) **Board Report 15-44: Plan Projects & Activities Report** – Recommendation to receive and file staff's update on Plan projects and activities during July 2015.
- Newsletter
 - National Retirement Security Week
 - Beneficiary Campaign
 - Communications
 - Web Security Passcodes
 - Roth Conversion
 - CAP Rate
 - Contracts
 - Metrics
 - Projects List
 - Meeting Calendar
 - Staffing & Committee Assignments
 - Informational Items & Updates
- (9) **CLOSED SESSION - Hardship 15-01:** The Board shall recess to Closed Session pursuant to Government Code Section 54957.10 to discuss a participant's application for early withdrawal of funds due to financial hardship.

CONCLUDING ITEMS

- (10) **Requests for Future Agenda Items**
- (11) **Future Meeting Dates:** September 15, 2015
- (12) **Adjournment**

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