

AGENDA

BOARD OF DEFERRED COMPENSATION ADMINISTRATION

January 15, 2013

9:00 a.m. - 12:00 p.m.

700 E. Temple Street, Room 350

Los Angeles, CA 90012

Members

Eugene K. Canzano, Chairperson
John R. Mumma, Vice-Chairperson
Cliff Cannon, First Provisional Chair
Tom Moutes, Second Provisional Chair
Sangeeta Bhatia, Third Provisional Chair
Michael Amerian
William Raggio
Robert Schoonover
Margaret M. Whelan

INTRODUCTORY

(1) Call to Order

(2) Public Comments

(3) Minutes - Recommendation to approve minutes of the December 18, 2012 meeting of the Board of Deferred Compensation Administration.

ADMINISTRATIVE ISSUES

(4) Board Report 13-01: Plan Requests for Proposal & Process for Demonstrating Compliance with the City's General Contracting Requirements – Recommendation to approve proposed changes to future Requests for Proposal issued by the Board which would allow respondents to pre-submit applicable general contracting requirements documents for the purpose of identifying errors or oversights in those documents such that proposers can correct them in advance of an RFP due date.

(5) Board Report 13-02: Strategic Plan Finalization and Update – Recommendation to (a) approve final Strategic Plan for 2012-2016 and (b) receive and file information regarding progress on goals for Plan Year 2012.

(6) Board Report 13-03: Self-Directed Brokerage Option Pre-Tax and After-Tax Account Separation – Recommendation to receive and file report regarding separating pre-tax and after-tax amounts in the Plan's Self-Directed Brokerage Option (SDBO).

(7) Board Report 13-04: Proposed Budget for Plan Year 2013 – Recommendation to approve annual budget for the Deferred Compensation Plan budget accounts for Plan Year 2013.

Notes:

- (a) All written materials reviewed by the Board are made part of the record.
- (b) Time will be provided for members of the public to address the Board on items of interest to the public that are within the subject matter jurisdiction of the Board, but not on the printed Agenda. Speaking time shall not exceed five (5) minutes for any one speaker. Members of the public interested in addressing the Board regarding matters on the printed agenda should notify Board staff prior to consideration of those items.
- (c) As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodations to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, your request should be received at least 72 hours in advance of the need. For more information contact Deferred Compensation Plan staff at (213) 978-1586. For updated meeting schedules, please visit http://per.lacity.org/DeferredComp/Deferred_Comp_Main%20Page.htm.
- (d) Deferred Compensation Plan agendas and documents disseminated at the meeting are available at 200 N. Spring Street (City Hall), Room 867, as well as on the Internet at <http://lacity.org/lacity/SubMenu/ENSEarlyNotificationSystem/EarlyNotificationSystem/subscriptions/CommissionCommitteeandBoardAgendas/index.htm>.

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- (8) Board Report 13-05: Quarterly Budget Review and Reimbursements** – Recommendation to (a) receive and file status report on Deferred Compensation Plan budget accounts for quarter ending 09/30/12; and (b) approve quarterly reimbursements from the Deferred Compensation Plan Reserve Fund accounts to the Personnel Department and City Attorney.
- (9) Board Report 13-06: Quarterly Communications Activity Report** – Recommendation to receive and file quarterly communications activity update.
- (10) Board Report 13-07: Board and Committee Meetings Attendance Review** – Recommendation to receive and file information regarding 2012 Board and Committee meetings attendance review.
- (11) Board Report 13-08: Contract Status Update** – Recommendation to receive and file update on Plan contracts.

CONCLUDING

- (12) Board Report 13-09: Staff Report** – Report from staff including the following discussion items:
 - Counter Activity
 - Loan Activity
 - Project Summary
 - Accrued Leave Activity
 - Deferral Tracking
 - Staffing
 - Hardship Activity
 - Roth Accounts
 - Committee Membership
- (13) Requests for Future Agenda Items**
- (14) Next Meeting Date** – February 19, 2013
- (15) Adjournment**

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