

# AGENDA – REGULAR MEETING

## BOARD OF DEFERRED COMPENSATION ADMINISTRATION

**July 16, 2013**

9:00 a.m.

700 E. Temple Street, Room 350  
Los Angeles, CA 90012

### *Members*

Eugene K. Canzano, Chairperson  
John R. Mumma, Vice-Chairperson  
Cliff Cannon, First Provisional Chair  
Tom Moutes, Second Provisional Chair  
Sangeeta Bhatia, Third Provisional Chair  
Michael Amerian  
Ray Ciranna  
Robert Schoonover  
Margaret Whelan

### INTRODUCTORY

**(1) Call to Order**

**(2) Public Comments**

**(3) Minutes** - Recommendation to approve minutes of the June 18, 2013 meeting of the Board of Deferred Compensation Administration.

### ADMINISTRATIVE ITEMS

**(4) Great-West Quarterly Plan Review** – Presentation from Great-West Retirement Services regarding Plan activity and statistics for quarter ending 03/31/13.

**(5) Board Report 13-23: Training Programs FYs 2013/14 & 2014/15** – Recommendation to approve (a) Board/staff travel authorizations for Fiscal Year 13/14; (b) proposed in-meeting regulatory training by the Board's tax counsel at the earliest available meeting; and (c) proposed Training Program for Fiscal Year 14/15, including reserving \$5,750 of carryover funds from FY 13/14.

**(6) Board Report 13-24: Committee Referrals for Investment Procurement/Strategic Plan Review** – Recommendation to refer to Investments Committee a review of Plan investment menu objectives relative to the City's procurement/contracting requirements, the Plan's investment policy, and the Board's administrative responsibilities, and instruct the Committee to return with findings and recommendations; and (b) refer to the Plan Governance & Administrative Issues Committee a review and update of the 2012-2016 Strategic Plan; and instruct the Committee to return with findings and recommendations.

**(7) Board Report 13-25: Quarterly Budget Review and Reimbursements** – Recommendation to (a) receive and file status report on Deferred Compensation Plan budget accounts for quarter ending 03/31/13; and (b) approve quarterly reimbursements from the Deferred Compensation Plan Reserve Fund accounts to the Personnel Department and City Attorney.

### Notes:

- (a) All written materials reviewed by the Board are made part of the record.
- (b) Time will be provided for members of the public to address the Board on items of interest to the public that are within the subject matter jurisdiction of the Board, but not on the printed Agenda. Speaking time shall not exceed five (5) minutes for any one speaker. Members of the public interested in addressing the Board regarding matters on the printed agenda should notify Board staff prior to consideration of those items.
- (c) As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodations to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, your request should be received at least 72 hours in advance of the need. For more information contact Deferred Compensation Plan staff at (213) 978-1586. For updated meeting schedules, please visit [http://per.lacity.org/DeferredComp/Deferred\\_Comp\\_Main%20Page.htm](http://per.lacity.org/DeferredComp/Deferred_Comp_Main%20Page.htm).
- (d) Deferred Compensation Plan agendas and documents disseminated at the meeting are available at 200 N. Spring Street (City Hall), Room 867, as well as on the Internet at <http://lacity.org/lacity/SubMenu/ENSEarlyNotificationSystem/EarlyNotificationSystem/subscriptions/CommissionCommitteeandBoardAgendas/index.htm>.

# AGENDA – REGULAR MEETING BOARD OF DEFERRED COMPENSATION ADMINISTRATION (continued)

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**(8) Board Report 13-26: Quarterly Communications Activity Report** – Recommendation to receive and file quarterly communications activity update.

**(9) Board Report 13-27: Contract Status Update** – Recommendation to receive and file update on Plan contracts.

## CONCLUDING ITEMS

**(10) Board Report 13-28: Staff Report** – Report from staff including the following discussion items:

- |                          |                     |                        |
|--------------------------|---------------------|------------------------|
| - Counter Activity       | - Loan Activity     | - Project Summary      |
| - Accrued Leave Activity | - Deferral Tracking | - Staffing             |
| - Hardship Activity      | - Roth Accounts     | - Committee Membership |

**(11) Requests for Future Agenda Items**

**(12) Future Meeting Dates:** - Special Meeting July 16, 2013 (immediately following Regular Meeting)  
- Regular Meeting August 20, 2013

**(13) Adjournment**

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