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# DEFERRED COMPENSATION PLAN BOARD REPORT 07-36



Date: September 25, 2007  
To: Board of Deferred Compensation Administration  
From: Staff  
Subject: Ethics Policy

Recommendation:

That the Board of Deferred Compensation Administration adopt the disclosure categories recommended by the City Attorney's Office pursuant to the Board's coverage under the City's Ethics Policy.

Discussion:

The City Attorney's Office recently advised staff that disclosure categories for the Board of Deferred Compensation Administration had been approved by the City Ethics Commission and the City Attorney (attached). The City Attorney had advised at that time that the Board must first signal its intent to adopt these disclosure categories by posting a Notice of Intention to Adopt a Code, and further provide a minimum of thirty days for public comments before taking final action. The Board's action indicating intent to adopt occurred on August 21<sup>st</sup>. Notice has been posted for over 30 days (from August 21<sup>st</sup> through the present) and no public comments have been received.

Staff now recommends that the Board take the final step of adopting the disclosure categories. As indicated previously, they become applicable upon adoption. Board members will now be formally required to file conflict-of-interest statements with the City Ethics Commission pursuant to their positions on this Board.

Submitted by: \_\_\_\_\_  
Steven Montagna

Approved by: \_\_\_\_\_  
Maryanne Keehn