

Deferred Compensation Plan BOARD REPORT 11-56

Date: August 4, 2011
To: Board of Deferred Compensation Administration
From: Staff
Subject: Board Bylaws & Reference Folders

*Board of Deferred
Compensation Administration
Eugene, Canzano, Chairperson
John Mumma, Vice- Chairperson
Cliff Cannon, First Provisional Chair
Tom Moutes, Second Provisional Chair
Sangeeta Bhatia, Third Provisional Chair
Michael Amerian
Michael Perez
Robert Schoonover
Maggie Whelan*

Recommendation:

That the Board of Deferred Compensation Administration receive and file the following information regarding adopted Board of Deferred Compensation Administration Bylaws/Governance Policies and reference folders.

Discussion

Attached are the adopted Board of Deferred Compensation Administration Bylaws/Governance Policies. The document has also been posted on the Personnel Department Plan-level website.

For all upcoming Board and Committee meetings, staff will provide each Board member with a folder that will include the following reference items:

- ◆ Administrative Code Division 4, Chapter 14
- ◆ Board Bylaws/Governance Policies
- ◆ Investment Policy
- ◆ Plan Document

The intent of bringing these reference folders to the meetings is so they are readily available to Board members in the event they would like to refer to them during discussion. For the convenience of Board members, the folders can be returned to staff at the end of each meeting. Over time, as documents are revised, staff will update the materials.

Submitted by: _____
Ashley Stracke

Reviewed by: _____
Natasha Gameroz

Approved by: _____
Steven Montagna