

DEFERRED COMPENSATION PLAN BOARD REPORT 10-21

Date: June 7, 2010
To: Board of Deferred Compensation Administration
From: Staff
Subject: Staff Report: Completed & Pending Projects & Activity Report

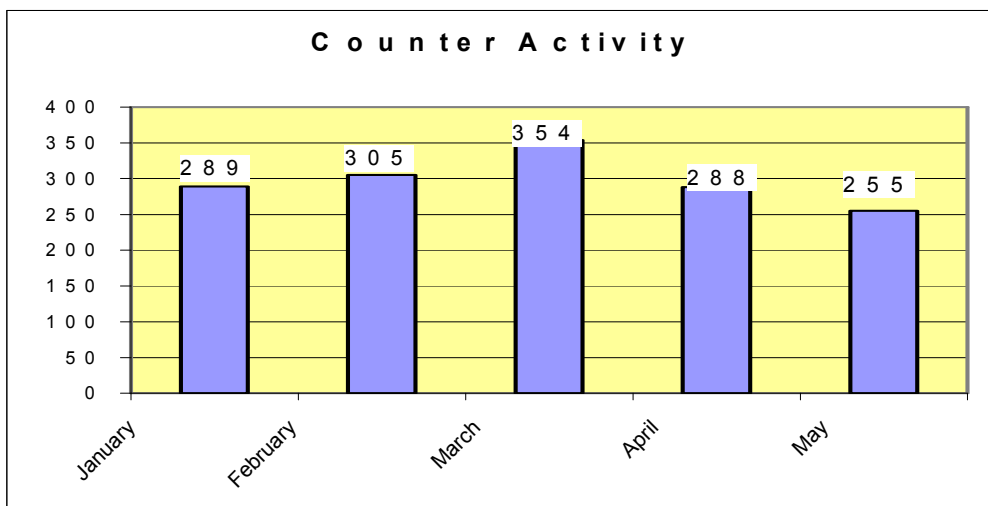
Members
Eugene K. Canzano, Chairperson
Richard Kraus, Vice-Chairperson
Sally Choi, Second Provisional Chair
Maggie Whelan, Third Provisional Chair
Sangeeta Bhatia
Cliff Cannon
John R. Mumma
Michael Perez

Recommendation:

That the Board of Deferred Compensation Administration receive and file the following information.

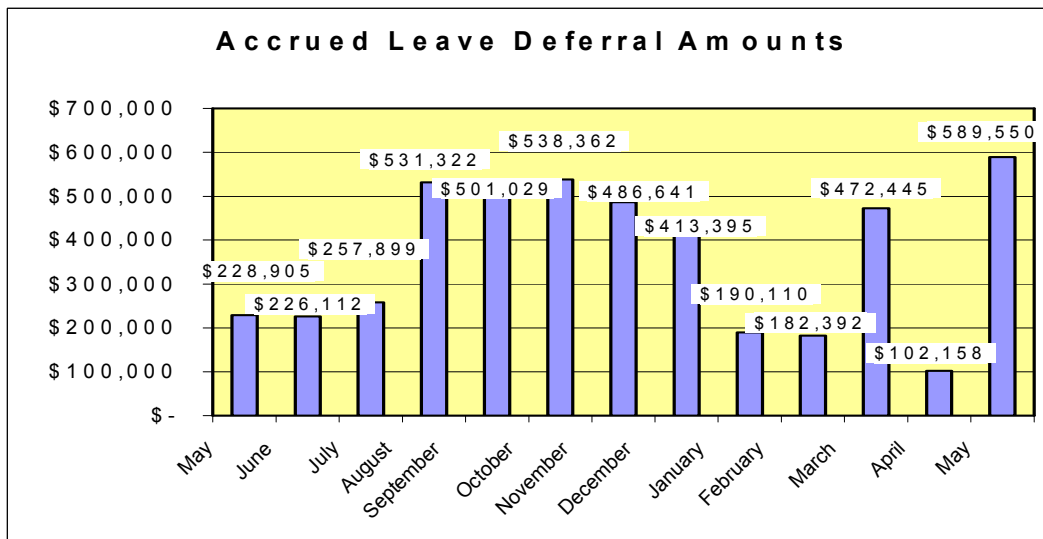
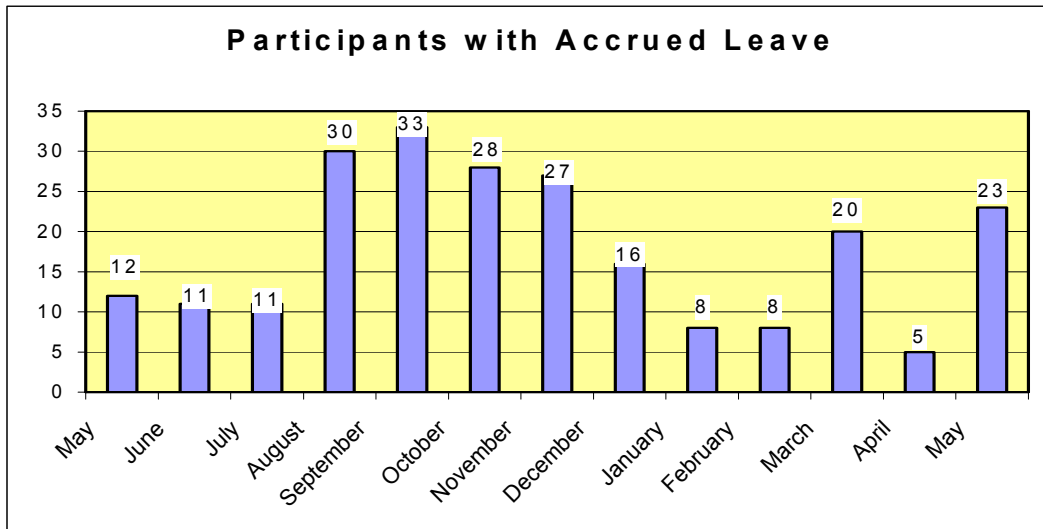
Activity Reports:

Counter Activity Employee Benefits Division – Staff has compiled the following results of Counter Activity flow for the month of May 2010. During the month of May, 255 participants visited the Employee Benefits Division to discuss their Deferred Compensation accounts with the Great-West representatives and/or staff. Following are counter activity results from January 2010 to May 2010:



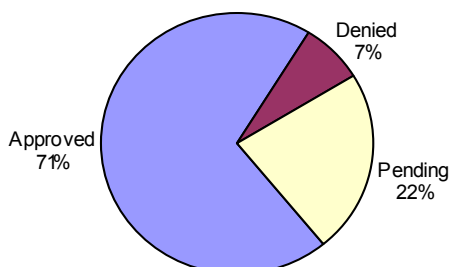
Accrued Leave Activity – Staff has compiled the following results of Accrued Leave enrollment for the month of May 2010. During the month of May, twenty-three participants elected to enroll in Accrued Leave and \$589,550 was contributed into the

Plan from their Accrued Leave payouts. Following are accrued leave activity results from May 2009 to May 2010:

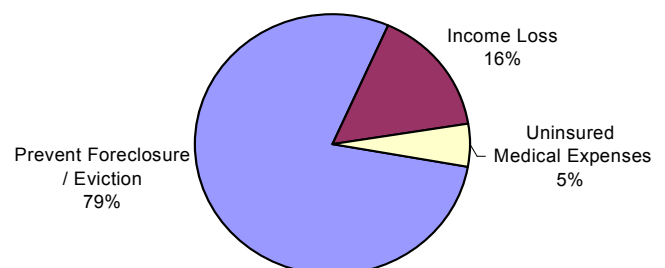


Hardship Activity – Staff has compiled the following results of hardship processing with Great-West for the month of May 2010. During the month of May, twenty-seven hardship cases were submitted to Great-West. Nineteen cases were approved, two denied, and six were pending further documentation.

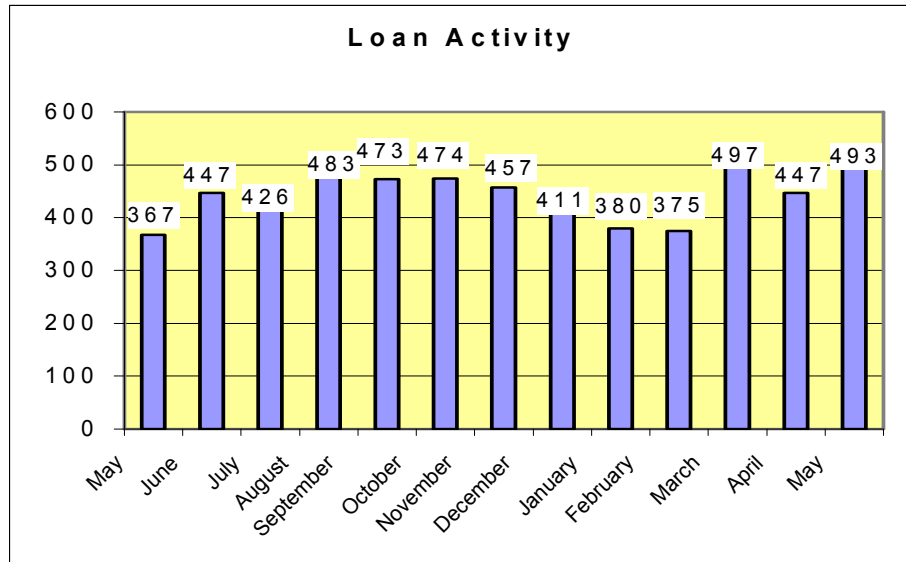
Hardship Activity May '10



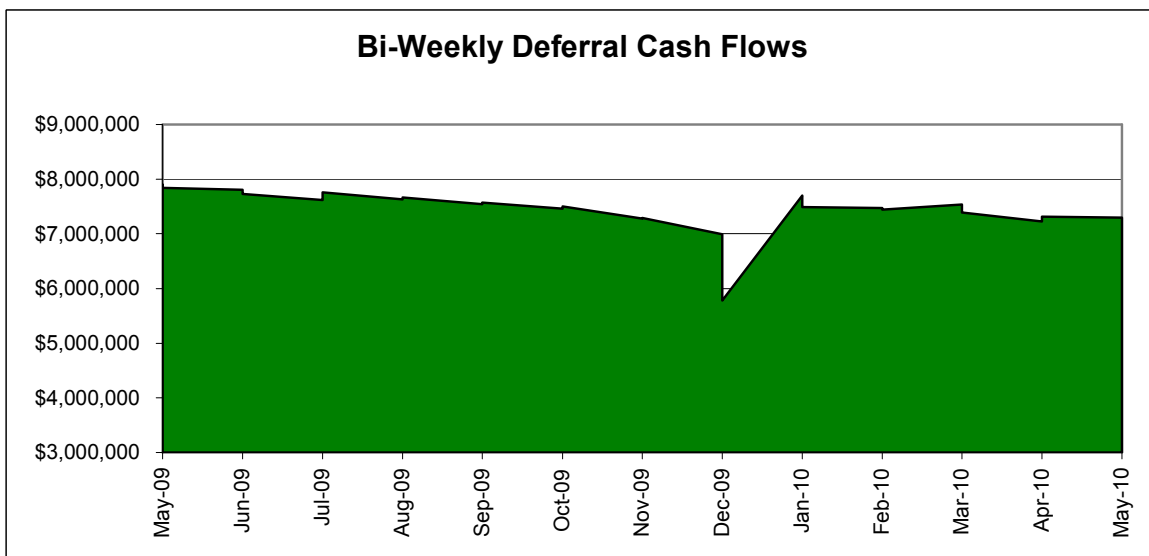
Distribution Reasons



Loan Activity – Staff has compiled the following results of new loans acquired for the month of May 2010. During the month of May, 493 participants elected to obtain a new loan and \$5,515,021 was withdrawn from the Plan from their loan payouts.



Deferral Tracking - Staff has compiled the following results of bi-weekly deferral cash flows for the month of May 2010 for the City of Los Angeles and Department of Water and Power. During the month of May, the City and Department of Water and Power deferred **\$14,439,642** into the Deferred Compensation Plan. This compares to **\$15,740,656** in May 2009, or a reduction of **9%** year-over-year.



PROJECT UPDATE					
COMPLETED PROJECTS: MAY/JUNE 2010					
#	STATUS	PROJECT	DUE DATE	COMPLETED	NOTES
1	Completed	Minutes - 5/18/10 Meeting	06/01/10	6/4/2010	Completed
2	Completed	Board Report - Investment Menu Part III	05/06/10	5/4/2010	For 06/15/10 Board Meeting
3	Completed	Board Report - TPA RFP	05/28/10	5/28/2010	For 06/15/10 Board Meeting
4	Completed	Board Report: Budget Review 1st Quarter '10	06/02/10	6/3/2010	Completed
5	Completed	Board Report - Staff Report June 2010	05/06/10	5/5/2010	For 06/15/10 Board Meeting
6	Completed	SDBO Notice to Participants	03/31/10	6/4/2010	Scheduled to be issued on 6/21
7	Completed	California Large Plan Working Group	06/02/10	6/3/2010	Meeting held 6/2-6/3
8	Completed	Consultant Report - 1st Quarter Performance	06/02/10	06/07/10	For 06/15/10 Board Meeting
9	Completed	Training/Transition to Executing DWP Payroll	06/02/10	06/07/10	Completed
PENDING PROJECTS					
#	STATUS	PROJECT	DUE DATE	COMPLETED	NOTES
1	PENDING	Board Report - Small Account Balances	06/30/10		Data gathered from Great-West, researching w/other plans, report pending
2	PENDING	Next Meeting - Plan Governance Committee - Bylaws	06/30/10		2nd Discussion of Bylaws - Plan Governance Committee Meeting to be scheduled
3	PENDING	Minutes - 6/15/10 Board Meeting	06/30/10		Pending
4	PENDING	Board Report - Election of Chair & Vice-Chair	06/30/10		Pending
5	PENDING	Board Report & Consultant Report - International Stock Fund	06/30/10		Pending
6	PENDING	Board Report - Travel/Education Issues (On-site Review)	07/31/10		Pending City Attorney Review
7	PENDING	Board Report - Beneficiary Notifications and Focus Group Results	07/31/10		Focus group held 5/10-5/14; revisions to draft form pending
8	PENDING	2009 PSP Annual Report	07/31/10		Pending
9	PENDING	Domestic Partners Research and Discussion with City Attorney and California Peers	07/31/10		Pending
10	PENDING	Communications Plan: List of alternative DC publications and outlets (LACERS, Pensions, Union pubs, etc.)	07/31/10		Pending
11	PENDING	Plan Account Records	07/31/10		Researching obligations to retain historical records in light of issues w/Nationwide and Great Western Bank records

12	PENDING	Board or Investments Committee Report: DC Menu Implementation Plan	06/30/10	Pending
13	PENDING	PSP Contract thru 12/31/11	06/30/10	Approval given to write a new contract - Natasha to draft
14	PENDING	Cal-Net Marketing Brochure on Retaining Assets	06/30/10	Pending
14	PENDING	Board Report - Auto Glide-Path for Asset Allocation Funds	07/31/10	Pending
15	PENDING	Beneficiary Addresses	08/31/10	Beneficiary addresses can be captured on system - waiting to implement until we have new form issues resolved
16	PENDING	Board Report - Proxy Share Voting	08/31/10	Pending
17	PENDING	Fiduciary Liability Insurance	08/31/10	Pending
18	PENDING	Investment Advice Review and Proposal	09/30/10	Pending
19	PENDING	Notification of Participants - Catch-Up Eligibility	09/30/10	Pending
20	PENDING	National Save for Retirement Week - Promotion Plan	09/30/10	Pending
21	PENDING	DCP Trustee and Governance Documents Review	10/31/10	Pending
22	PENDING	Pre-Audit Testing - Phase II	10/31/10	Pending
23	PENDING	Revise Mini-Enrollment Brochure	10/31/10	Pending
24	PENDING	Revise Pension Savings Plan Highlights	10/31/10	Pending
25	PENDING	Retirement Plan Summit	10/31/10	Pending
26	PENDING	Automatic Enrollment Initiative	10/31/10	Pending
27	PENDING	Revisit Plan Audit	10/31/10	Pending
28	PENDING	SCPMA Presentation re DCP as Human Resource Function	10/14/10	Pending
29	PENDING	PSP Account Consolidation	11/30/10	Pending
30	PENDING	Statistical Project: Refined Count of Non-Contributing Participants	11/30/10	Pending
31	PENDING	Deemed IRA Implementation	01/31/11	Pending
32	PENDING	Retiree Loans	01/31/11	Pending

Staffing Summary – Following is a summary of staff positions supporting the Deferred Compensation Plan:

Position Authority	Incumbent Class	Percent Dedicated to DCP	Staff Member
Personnel			
Senior Personnel Analyst II	Senior Personnel Analyst II	80%	Steven Montagna
Management Analyst II	Management Analyst II	100%	Natasha Gameroz
Management Analyst II	Management Assistant	On loan to Layoff Team	Ashley Stracke
Benefits Specialist (prior incumbent left under ERIP)	Clerk Typist	100%	Claudia Guevara
City Attorney			
Deputy City Attorney	Deputy City Attorney	25%	Anita Parys
Legal Secretary	Legal Assistant	40%	Vicky Williams
DWP			
Sr. Clerk Typist	Sr. Clerk Typist	5%	Mary Wilson

Submitted by: _____
Natasha Gameroz

Steven Montagna

Approved by: _____
Alejandrina Basquez