

### STRATEGIC PLAN REVIEW

CITY OF LOS ANGELES DEFERRED COMPENSATION PLAN NOVEMBER 19, 2013

### MISSION/VISION

#### **MISSION STATEMENT:**

The mission of the City of Los Angeles Deferred Compensation Plan is to provide active and retired City employees with a supplemental retirement and savings program that offers opportunities for enhancing retirement and financial security.



#### **VISION STATEMENT:**

Our vision is that the City's Plan will establish itself as a premier governmental supplemental retirement savings program dedicated to diligent, forward-thinking Plan administration guided solely by what is in the best interests of Plan participants.

### **VALUES/GOALS**

#### **VALUES**

- Integrity
- Transparency
- Customer Service Excellence
- Collaboration
- Innovation

#### **GOALS**

- Effective Communication/Education/Customer Service
- Quality Investment Choices
- Excellent Plan Administration
- Diligence in Plan Governance, Procurement & Contracting
- Effective Resource Management
- Develop Intellectual Resources



### What We've Accomplished

# CHECKLIST

#### **GOALS**

- Effective Communication/ Education/ Customer Service
- Provide Quality Investment Choices
- Provide Excellent Plan Administration
- Execute Diligence in Plan Governance, Procurement & Contracting
- Effective Resource Management
- Develop Intellectual Resources

- RECENT ACCOMPLISHMENTS
- → Calculator/ Web Tool/ New Website
- Simplified Investment Menu
- Added Roth Savings Option, Retiree Loans
- Created Bylaws, Strategic Plan, Investment Policy, New Procurement Processes
- → Added Staffing and Tax Counsel
- Created Training Program

WORKSHOP EXERCISE

### CHANGING LANDSCAPE

	1993	2003	2013	2023
Participation	21,054	33,528	40,326	?
Participation Rate	28%	57%	70%	?
Assets	\$516,401,147	\$1,737,260,679	\$4,023,884,077	?
Paper/ Electronic Ratio	95/5	60/40	40/60	?
Markets		M		?
Pension Tiers				
LACERS	1	1	2	?
DWP Retirement	1 3	1 5	1 6	?
Pensions	J	3	U	•

### **KEYS TO PARTICIPANT SUCCESS**

#### <u>Key</u>

- Join the Plan
- Contribute at level needed for retirement income security
- Maximize Value of Pre-Tax & After-Tax Saving
- Manage Investment Risk
- Withdraw as Retirement Supplement

How Plan Can Help

- Auto Enrollment
- Auto Escalation
- Promote "Saving Diversification" Strategy
- Provide More Effective Guidance on Managing Risk
- Promote Use of Retirement Income Stream

### PRIMARY OBJECTIVE

Simplicity

+

Communication

Simple.

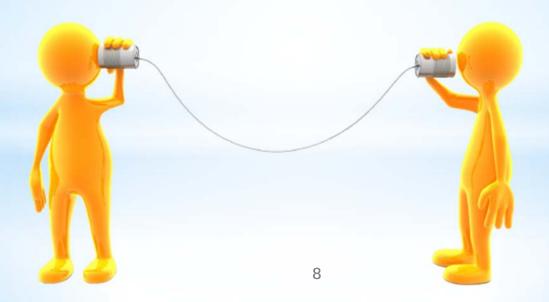


= RETIREMENT INCOME SECURITY



# STRATEGIC INITIATIVES: INCREASING ENAGEMENT

- Using technology and creativity to increase engagement
- Focusing messaging around Retirement Income Security using Retirement Income Replacement Target (Calculator) and Account Management ("How Am I Doing" checklist)
- Financial Wellness?



# STRATEGIC INITIATIVES: INVESTMENTS

- Reviewing investment policy relative to procurements and available resources
- Reviewing Plan investment menu relative to changing investment landscape



### STRATEGIC INITIATIVES: GOVERNANCE

 Creating more opportunities for Board engagement with strategic planning, best practices, and fiduciary oversight

Conducting exhaustive Plan Document review and

update



# STRATEGIC INITIATIVES: ADMINISTRATION

- Addressing beneficiary issues
- Addressing income security for retirees



# STRATEGIC INITIATIVES: GOVERNANCE/PROCUREMENT/CONTRACTING

Reviewing procurements against vision/mission/goals



### STRATEGIC INITIATIVES: RESOURCES

Reviewing and updating Plan budget, assumptions and expenditures



# STRATEGIC INITIATIVES: INTELLECTUAL RESOURCES

- Executing training and education program
- Developing succession and knowledge transfer planning
- Continuing to develop peer relationships through NAGDCA, CA-DCPN, etc.



#### PARTICIPANT ENGAGEMENT



PARTICIPANT OUTCOMES

#### PARTICIPANT ENGAGEMENT

- 1. Total <u>local office contacts</u>
- 2. Retirement calculator discrete users at results
- 3. Account management tool discrete users at results
- 4. Total Website hits
- 5. Total Keytalk hits
- 6. <u>Username/password</u> updates



#### PARTICIPANT AWARENESS

- Retirement income replacement
   percentage they're likely to receive in retirement
- 2. Awareness of and preference for <u>pre-tax/after-tax/both accounts</u>
- 3. Comfort level with <u>current</u> contribution amount
- 4. Comfort level with <u>current</u> investment allocation
- 5. Awareness of and preference for account decumulation in retirement
- 6. Awareness of beneficiary designation



#### PARTICIPANT SATISFACTION

- Available information and ease of use Website
- Available information and ease of use <u>Keytalk</u>
- Responsiveness and knowledge local representatives
- 4. Statement information
- 5. Plan Administrator satisfaction
- 6. City staff satisfaction
- 7. Board governance satisfaction



### PARTICIPANT OUTCOMES

- 1. Participation rate overall
- 2. Average account balance
- 3. Average contribution amount
- 4. <u>Periodic payment elections</u> as percent of retired participants
- 5. Number of Pre-Tax/After-Tax/dual accounts
- Asset allocation holdings / Cash equivalent holdings by age
- 7. <u>Beneficiary designation updates</u>
- 8. Roll-in vs. roll-out dollars



#### CITY OF LOS ANGELES



#### DEFERRED COMPENSATION PLAN

ANNUAL REPORT

BOARD OF DEFERRED COMPENSATION ADMINISTRATION