

AGENDA – SPECIAL MEETING

PLAN GOVERNANCE & ADMINISTRATIVE ISSUES COMMITTEE

Board of Deferred Compensation Administration
John R. Mumma, Chairperson
Michael Amerian, Vice-Chairperson
Cliff Cannon, First Provisional Chair
Raymond Ciranna, Second Provisional Chair
Wendy G. Macy, Third Provisional Chair
Linda P. Le
Thomas Moutes
Robert Schoonover
Don Thomas

Plan Governance Committee Members
John R. Mumma, Chair
Clifford Cannon
Linda P. Le
Michael Amerian

December 7, 2016

3:00 p.m. – 4:30 p.m.

City Hall

200 N. Spring Street, Room 805

Los Angeles, CA 90012

- (1) Call to Order**
- (2) Public Comments**
- (3) Plan Governance Committee Report 16-01: Plan Resources Review** – Recommendation to adopt recommendations to the Board of Deferred Compensation Administration to revise the assumptions for key variables used to calculate the reserve fund balance of the City's Deferred Compensation Plan; and (b) review long-term planning with respect to developing future Plan resources, including staffing, auditing, data management, and stakeholder resources.
- (4) Plan Governance Committee Report 16-02: Plan Document and Board Bylaws Review** – Recommendation to receive and file report and approve proposed review/update process for the Deferred Compensation Plan's Plan Document and Board Bylaws.
- (5) Requests for Future Agenda Items**
- (6) Adjournment**

Notes:

- (a) All written materials reviewed by the Board are made part of the record.
- (b) Time will be provided for members of the public to address the Board on items of interest to the public that are within the subject matter jurisdiction of the Board, but not on the printed Agenda. Speaking time shall not exceed five (5) minutes for any one speaker. Members of the public interested in addressing the Board regarding matters on the printed agenda should notify Board staff prior to consideration of those items.
- (c) As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodations to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, your request should be received at least 72 hours in advance of the need. For more information contact Deferred Compensation Plan staff at (213) 978-1586. For updated meeting schedules, please visit http://per.lacity.org/DeferredComp/Deferred_Comp_Main%20Page.htm.
- (d) Deferred Compensation Plan agendas and documents disseminated at the meeting are available at 200 N. Spring Street (City Hall), Room 867, as well as on the Internet at <http://lacity.org/lacity/SubMenu/ENSEarlyNotificationSystem/EarlyNotificationSystem/subscriptions/CommissionCommitteeandBoardAgendas/index.htm>.