



CITY OF *Los Angeles* DEFERRED COMPENSATION PLAN

BOARD OF DEFERRED COMPENSATION ADMINISTRATION

Regular Meeting Agenda

May 15, 2018

9:00 a.m.

700 E. Temple Street, Room 350

Los Angeles, CA 90012

INTRODUCTORY

- (1) **Call to Order**
- (2) **Public Comments**

ADMINISTRATIVE ITEMS

- (3) **Minutes** – Recommendation to approve minutes of the April 17, 2018 meeting of the Board of Deferred Compensation Administration.
- (4) **Quarterly Investment & Economic Review: March 31, 2018** – Presentation from Mercer Investment Consulting regarding Deferred Compensation Plan investment options for quarter ending March 31, 2018.
- (5) **Investment Manager Presentation** – Presentation from Brandes Investment Partners (Brandes) regarding the International Small Cap Equity Fund included within the Deferred Compensation Plan investment menu.
- (6) **Board Report 18-23: Plan Audit Request for Proposal** - Recommendation that the Board of Deferred Compensation Administration approve and authorize release of proposed Request for Proposal for Deferred Compensation Plan financial auditing services.
- (7) **Board Report 18-24: Pilot Auto Enrollment Program Implementation Update** – Recommendation that the Board of Deferred Compensation Administration receive and file an update regarding pilot implementation of the Deferred Compensation Plan's Auto-Enrollment Program (AEP).

Board of Deferred Compensation Administration

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Chairperson

Vacant

Vice-Chairperson

Raymond Ciranna

First Provisional Chair

Robert Schoonover

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Wendy G. Macy

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Cliff Cannon

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Notes:

- (a) All written materials reviewed by the Board are made part of the record.
- (b) Time will be provided for members of the public to address the Board on items of interest to the public that are within the subject matter jurisdiction of the Board, but not on the printed Agenda. Speaking time shall not exceed five (5) minutes for any one speaker. Members of the public interested in addressing the Board regarding matters on the printed agenda should notify Board staff prior to consideration of those items.
- (c) As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodations to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, your request should be received at least 72 hours in advance of the need. For more information contact Deferred Compensation Plan staff at (213) 978-1629 or at perdcp@lacity.org. For updated meeting schedules, please visit http://per.lacity.org/DeferredComp/Deferred_Comp_Main%20Page.htm.
- (d) Deferred Compensation Plan agendas and documents disseminated at the meeting are available at 200 N. Spring Street (City Hall), Room 867, as well as on the Internet at http://per.lacity.org/DeferredComp/Deferred_Comp_Agendas.htm.
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- (8) **Board Report 18-25: Social Media Pilot Program** – Recommendation that the Board of Deferred Compensation Administration (a) approve a six-month social media pilot program for the Deferred Compensation Plan and instruct staff to periodically report back on its progress and any necessary refinements and (b) adopt proposed Deferred Compensation Plan Social Media and Comment Policy.
- (9) **Board Report 18-26: Plan Reimbursements First Quarter 2018** – Recommendation that the Board of Deferred Compensation approve reimbursements from the Deferred Compensation Plan Reserve Fund accounts to the Personnel Department for \$149,674.75 and City Attorney for \$23,375.36 for the quarter ending 03/31/18.
- (10) **Board Report 18-27: Plan Projects and Activities Report** – Recommendation that the Board of Deferred Compensation Administration receive and file monthly activity report for April 2018, to include updates regarding Communications; Governance; Completed Projects/Meeting Calendar; Staffing; Committee Assignments; and Investments Update.

CONCLUDING ITEMS

- (11) **Requests for Future Agenda Items**
- (12) **Next Regular Meeting Date: June 19, 2018**
- (13) **Adjournment**

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